



# Information Systems Audit and Control Association

## Baton Rouge Chapter

March 2001

### President's Letter

Now that the holidays are over, it's time to resume our monthly meetings. Our joint meeting with the IIA in October was a success. As always, Will Hatcher with the FBI had interesting information to share with us. I hope the information obtained during this meeting was as useful to you as it was to me.

It took us a while to get going this year but we're starting with a bang. We've got two really good meetings planned for the chapter this year. Our first meeting of the year will be a joint meeting with the AITP (Association of Information Technology Professionals). I've attempted to schedule a joint meeting with the AITP for the last few years but this is the first year that I've been successful. I believe this meeting will provide our two organizations with great networking opportunities.

Our next speaker will be Andrew Afifi, a senior manager with Deloitte & Touche. The topic of the meeting is Building a Secure eBusiness Infrastructure, and it will be held on March 13<sup>th</sup> at Drusilla Seafood. I worked on a HIPAA (Health Insurance Portability and Accountability Act) security project with Andrew. He is very knowledgeable on the subject of securing an eBusiness Infrastructure, so I'm looking forward to a great meeting.

We also have our last ISACA meeting for this calendar year scheduled for April 4<sup>th</sup>. Several members have requested presentations on audits which include a copy of an audit program. Anne Johnson with the Office of Legislative Auditor will share her experience in conducting IT General Controls Audits with us on April 4<sup>th</sup> in an effort to address this request. I hope to schedule other meetings with speakers that will detail their experience on different type of audits in the future. Please let me know if you are interested in sharing your experience in performing an audit with our chapter.

We will also be electing new officers for the upcoming year soon. Now is the time to submit any nominations or volunteer for an office. You will find a nomination form within this newsletter. You can complete this form or email your nominations to me at <mailto:jill.joseph@bcbsla.com>. If you have more specific questions, just give me a call at 295-2211. The basic responsibilities of each office are included in this newsletter. Please consider volunteering your time to support the local chapter.

I look forward to seeing you at Drusilla Seafood for our next meeting on March 13<sup>th</sup>!

*Jill Joseph*

### Upcoming Chapter Meetings

#### **March** (joint meeting with the AITP)

Date: Tuesday, March 13  
Location: Drusilla Seafood  
Speaker: Andrew Afifi, Deloitte & Touche  
Topic: *Building a Secure eBusiness Infrastructure*  
Menu: shrimp & broccoli au gratin  
Cost: \$11.00

#### **April**

Date: Wednesday, April 4  
Location: Mansur's  
Speaker: Anne Johnson, Office of Legislative Auditor  
Topic: *IT General Control Audits*  
Cost: \$12 (\$22 nonmembers)

Both meetings are from 11:30 until 1:00, with 1 hour of CPE. RSVP Tim Louwers, [louwers@lsu.edu](mailto:louwers@lsu.edu) (by Friday 3/9 for the March meeting; by Friday 3/30 for the April meeting)

## Opportunities for Excellence

"If nominated I will run, if elected I will serve . . ."  
No, this is not a quote from some famous national election. Well, alright - it may be. But it's also a phrase you will hopefully utter soon. We're quickly approaching the time when we need to elect new officers, and this is your opportunity to help improve our chapter. Please consider volunteering or nominating somebody for one of the chapter offices. Here's a description of the duties of each officer.

### **President**

- Chair all meetings of the Board and the Chapter
- Plan Chapter goals and activities
- Organize Chapter structure
- Supervise budgetary matters
- Attend the Association's Leadership Conference
- Communicate between Chapter and International Headquarters of the Association

### **Vice President**

- Assume Presidential duties, if required
- Assist with Presidential responsibilities
- Update position descriptions and performance standards as needed
- Obtain quality speakers for the Chapter meetings
- Organize and schedule the Chapter meetings

### **Treasurer**

- Maintain a balanced financial record, consisting of a checkbook, treasurer's reports, financial correspondence, canceled checks, deposit slips, and bills outstanding
- Issue payments for all incurred expenses
- Collect all funds owed to the Chapter
- Purchase supplies, including meetings equipment, stationary and office supplies, gifts and awards
- Prepare a Treasurer's report for Board meetings detailing profits/losses for each Chapter meeting

### **CISA Coordinator**

- Market the CISA program benefits and examination at the Chapter and local level
- Organize any Chapter CISA Review Course and/or study Groups
- Recognize successful candidates
- Promote the item writing process
- Support the CISA program on behalf of the Association

### **Publicity Coordinator**

- Write and coordinate the distribution of newsletters for the Chapter

## CISA Exam Registration

For those wishing to sit for the upcoming CISA exam, the final day to register is April 6. You may register online at [www.isaca.org/cisaexam.htm](http://www.isaca.org/cisaexam.htm).

## Officers and Directors

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